



Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Chairman of Oswestry Rural Parish Council has called an **EXTRAORDINARY** meeting to be held at Trefonen Village Hall commencing at 6 pm on Thursday **7 July 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Join Zoom meeting](#)

J M Jones

Cllr. Martin Jones
Chairman

Signed:
Sharon Clayton MPA, BA (Hons), FSLCC
Clerk

Date of issue: 1 July 2022

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

- 1. Chairman's Welcome**
- 2. Apologies for absence**

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

- 3. Disclosure of Pecuniary Interests, Bias, and Pre-determination**

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

- 4. Dispensations**

To consider and approve any requests for dispensations

5. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

6. Appointment of Clerk/RFO

To CONSIDER and APPROVE:

- Granting delegated authority to the Personnel Committee to carry out the recruitment process for the appointment of a Clerk and Responsible Financial Officer
- Salary scales, job description/specification and hours of work